

**April 6, 2020**

The meeting of Mount Pleasant Borough Council was called to order by President Caruso 7:00pm in Council Chambers at 1 Etze Avenue, Mount Pleasant, PA 15666. The Pledge of Allegiance was said and President Caruso asked for a moment of silence for our deployed troops. President Caruso asked Borough Manager Landy to take roll call. Councilpersons present included Barnes, Phillabaum, Lasko, and Wojnar. Mayor Lucia is present. President Caruso stated that a quorum is present.

A Motion was made by Councilman Wojnar to approve the minutes of March 2, 2020 since Council has been provided with a copy. Motion seconded by Councilwoman Lasko. Motion carried 5-0.

A Motion was made by Councilman Wojnar to approve the minutes of March 23, 2020 since Council has been provided with a copy. Motion seconded by Councilwoman Lasko. Motion carried 5-0.

**Public Comment: None**

**Speakers: None**

**Mayor's Report:**

Mayor Lucia read a Proclamation to be presented to the YMCA of Laurel Highlands celebrating its 20-year anniversary.

Mayor Lucia gave the following report:

- That he as the Emergency Management Coordinator, he has been in touch with daily with the County 911 Center regarding any updates. Mayor Lucia has begged for supplies, such as masks, suits, and gloves for the Fire Department, Medic 10 and the Police Department. Mayor Lucia stated that the center is waiting on the state to get them the supplies. Once the center receives them from the state, they will get them distributed. Medic 10 has had one (1) COVID-19 patient. Councilwoman Barnes asked how are they protecting themselves from it. Mayor Lucia stated that they have masks, face shields, gloves and a suit/apron that they wear. Mayor Lucia stated that the ambulance is completely disinfected after.
- Mayor Lucia reported that he is getting good reports about the Police Department. They are being very visible and out on the streets.
- David Brown and his wife, Debbie, from College Avenue have made masks with the filters in them and donated them to Fire Department, Medic 10 and the Police Department.

**Solicitor's Report:**

Borough Manager Landy reported that Resolution 2020-03 that is on the Agenda for approval today was prepared by the Solicitor.

**Treasurer's Report:**

Borough Manager Landy stated that everyone has received a copy of the Treasurer's Report for the month of February 2020.

A Motion was made by Councilman Phillabaum to accept the Treasurer's Report for the month of February 2020 since Council has been provided a copy. Motion seconded by Councilwoman Lasko. Motion carried 5-0.

**Mt. Pleasant Borough Treasurer's Report**

**Feb-20**

		<b>Prev Bal</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Balance 2020</b>
General Fund Checking	Scottdale Bank 19069335	951,067.93	200,462.54	336,163.10	815,367.37
General Fund Budgetary Reserve	Standard Bank 321615	651,451.29	150,699.91	0.00	802,151.20
**Police	47,619.03				
**Streets	147,131.00				
**Contingency Fund	289,804.08				
**Infrastructure	171,588.62				
**BOMP Gas Wells	21,955.15				
** Frick Park Gas					
Well	22,768.03				
**Levins	970.06				
**Fire	65,000.00				
**K-9	13,828.76				
**Marcellus Impact					
Fee Act 13	21,486.47				
Police Parking Tickets & Meters	Scottdale Bank 1026616	24,902.53	1,819.28	572.08	26,149.73
Escrow Account	Scottdale Bank 19069343	8,330.08	11.18	0.00	8,341.26
Liquid Fuels PLGIT	PLGIT 56980126	288,678.20	305.85	77,047.03	211,937.02
Monument CD	Standard Bank 446635	7,286.68	0.00	0.00	7,286.68
Holiday Lighting Fund	Standard Bank 050004849	1,808.73	1.86	0.00	1,810.59
Payroll Fund	Scottdale Bank 19069350	958.88	47,702.74	47,699.04	962.58
Veterans Park Fund	Somerset Trust Co 2003058309	20,744.96	300.00	0.00	21,044.96
Town Clock Fund	Standard Bank 0010038847	615.64	0.63	0.00	616.27
Storm Water Retrofit Phase II	Scottdale Bank 19069368	1,209.73	1.62	0.00	1,211.35
Turn Back Account	Scottdale Bank 19069384	370,925.39	493.77	87,283.46	284,135.70
Standard Bank CD	Standard Bank	208,875.95	0.00	0.00	208,875.95
Standard Bank CD	Standard Bank 410571	52,120.89	0.00	0.00	52,120.89
Scottdale Bank /MidPenn CD	Scottdale Bank 318007294	50,983.85	0.00	0.00	50,983.85
<b>Total General Fund Balance</b>					<b>2,492,995.40</b>
Medic 10 Checking	Scottdale Bank 19069533	104,795.57	36,574.65	43,244.08	98,126.14
Medic 10 Savings	Scottdale Bank 19069723	114,097.93	1,154.42	0.00	115,252.35
Medic 10 Money Market	Scottdale Bank 19069376	5,957.50	8.00	0.00	5,965.50
Medic 10 Pittsburgh Foundation	Standard Bank 0000358253	7,519.98	0.00	0.00	7,519.98
Medic 10 CD	Standard Bank 371917	18,992.22	0.00	0.00	18,992.22
Medic 10 CD	Standard Bank 410053	5,199.37	0.00	0.00	5,199.37
<b>Total Medic 10 Fund Balance</b>					<b>251,055.56</b>
WWT Operational Acct	Standard Bank 0010175932	621,258.79	135,109.60	39,382.32	716,986.07
WWT Savings	Standard Bank 0050021008	183,581.33	189.71	0.00	183,771.04
WWT Budgetary Reserve	Standard Bank 0000287245	140,994.15	145.70	0.00	141,139.85
**Contingency	113,670.03				
**Infrastructure	27,469.82				
WWT Bio-Tower	Standard Bank 10127923	189,798.62	1,225.02	0.00	191,023.64
<b>Total WWT Balance</b>					<b>1,232,920.60</b>
<b>Total Borough funds</b>					<b>3,976,971.56</b>

Councilwoman Susan Ruskowski / Secretary  
Sharon Lesko

**Tax Collector’s Report:**

Borough Manager Landy read the following report for the month of March 2020:

Property Taxes	\$124,830.49
Supplemental Taxes	\$ 00
Per Capita Taxes	\$ 00
Total Collected	\$124,830.49

Councilwoman Barnes asked if it is possible for the Borough to give an extension on the 2% discount that ends in April. Councilman Wojnar and Borough Manager Landy stated that they do not believe that is a decision the Borough can make; and, it may have to be a decision by the County or the State since the taxes collected are not only for the Borough. The taxes collected are for the Borough, School District and County.

**Borough Manager’s Report:**

Borough Manager gave the following report:

- Parks will be closed, excluding walking, and will be enforced by the Police Department.
- All Borough employees are working on a modified schedule, each department has the staff on staggered shifts working 5-hour schedules. The shifts have overlapping schedules in the event that two (2) persons were needed to complete something. The staggered shifts still have employees here to cover the full day. The remaining hours the employees are on-call.
- While other Boroughs are shut down, we are continuing to work, applying for grants, looking to purchase a zero-turn mower, people want to make deals since they are hurting for business.
- Code Enforcement Officer put in his resignation effective today, April 6, 2020. Spoke with K2 Engineering about possibly doing the Code Enforcement. Police Chief Grippo will help in the interim.
- Westmoreland County Boroughs Association Annual Banquet has been rescheduled to June 26, 2020 at the Crystal Room, Ferrante’s Lakeview, 6153 Route 30, Greensburg, PA. Cost is \$25 per ticket. Cash Bar 6:00pm – 7:00pm. Dinner 7:00pm.
- PSAB Annual Conference will be held June 7 – 10, 2020 at the Hershey Lodge.
- Marlo Butsko requested the Borough to permit chickens. The Ordinance committee will discuss it.
- Will be posting the Employee Rights poster regarding coronavirus / COVID-19.

**President’s Report:**

Council President Caruso gave the following report:

- The annual community yard sale in May will be postponed until a later date.
- The meeting scheduled for April 20, 2020 will be cancelled. The meeting scheduled for May 4, 2020 will be held unless something changes until then.

Council President Caruso stated that he will be making the following motions; and, if there are no questions or objections, they will be approved.

- Motion to approve the Declaration of Disaster Emergency. Motion passed unanimously.
- Motion to approve Resolution No. 2020-03 to authorize Council President Caruso to conduct essential government business due to State of Emergency from COVID-19. Motion passed unanimously.
- Motion to have the Fire Departments follow the Fire Service Response Guidelines for Pandemic Outbreak. Motion passed unanimously.
- Motion to accept the proposal from Terry Firestone Garage Doors in the amount of \$1,400.00 for the installation of a remote garage door at the Street Department. Motion passed unanimously.
- Motion to authorize the Fire Department to withdraw \$30,000.00 from the general fund budgetary reserve account – \*\*Fire for necessary upgrades to the new fire truck. Motion passed unanimously.
- Motion to accept the resignation of Mark Cypher, Code Enforcement Officer, effective April 6, 2020. Motion passed unanimously.

**Discussion and Payment of Bills:**

A Motion was made by Councilman Wojnar to pay all authorized and approved bills. Motion seconded by Councilwoman Lasko. Motion carried 5-0.

**Public Comment: None.**

**Miscellaneous and Adjournment:**

A Motion was made by Councilwoman Lasko to adjourn the meeting. Motion seconded by Councilman Wojnar. Motion carried 5-0.

**Meeting Adjourned 7:44 pm.**

Respectfully Submitted

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Jeffrey A. Landy,  
Borough Manager

BOROUGH OF MOUNT PLEASANT

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John H. Caruso, Jr., Council President

### **Motions from Meeting of April 6, 2020**

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